

## Job Description

<b>Job title</b>	Lecturer in Psychology
<b>School / department</b>	School of Human and Social Sciences
<b>Grade</b>	6
<b>Line manager</b>	Dr Frances Hunt
<b>Responsible for (direct reports)</b>	Head of Subject (Psychology, Addiction and Education Studies)
<b>Date of creation or review</b>	24/09/2021

### Main purpose of the job

To develop and deliver modules at undergraduate and postgraduate level in Psychology within the School of Human and Social Sciences as required.  
 Contribute to the research profile of Psychology with publication commensurate with current career  
 Contribute to enterprise activities, such as, consultancy in the wider psychology community  
 To engage with the community within the school of Human and Social Science

### Key areas of responsibility

To teach on undergraduate and postgraduate modules as required. Demonstrate expertise in the area of Counselling Psychology and an understanding of the BPS requirements for Graduate Basis for Chartered Membership for accredited undergraduate courses. We are keen to attract applications from candidates with expertise Counselling as well as Psychology to support our undergraduate provision.

Work as part of the teaching team to provide a high calibre learning experience for our students, this includes:

- Developing teaching materials and methods as well as resources as required
- Ensuring that teaching materials and knowledge are current
- Undertaking whatever examination and assessment preparation and marking may be required by the teaching courses
- Engaging with module feedback to develop modules and own teaching practice
- Undertaking administrative duties associated with the management of the university and its teaching programmes as necessary
- Contributing to course development as necessary including reapproval and reaccreditation events as required
- Providing students with pastoral and academic support
- Supervising undergraduate and postgraduate projects as appropriate

Undertake approved research, enterprise and consultancy activities and publish, either individually, or as part of collaborative projects, via appropriate national and international outlets as appropriate

Keep abreast of relevant professional developments and to undertake self-development by participation in the university performance management and in-service training programme, as appropriate

Take part in activities that promote the Psychology within the School of Human and Social Sciences, locally, nationally and internationally

Submitting or contributing to funding applications commensurate with current career

Engage with the BPS and other appropriate professional bodies

In addition to the above areas of responsibility the post-holder maybe required to undertake any other reasonable duties relating to the broad scope of the position, commensurate with the post, and in support of the University.

#### **Dimensions / background information**

## Person Specification

	Criteria	Essential or Desirable <sup>1</sup>	Demonstrated <sup>2</sup>		
			Application	Interview	Test / Exercise
<b>Qualifications and/or membership of prof. bodies</b>	A PhD in Psychology, or are very close to completion (to be obtained within 6 months of appointment).	Essential	x	x	
	Hold a suitable qualification in the area of Counselling	Essential	X	X	
	Eligibility for Graduate Basis for Chartered membership of the British Psychological Society	Essential	x	x	
	A PG Cert and HEA Fellowship or willingness to work towards this within 2 years of appointment	Essential	x	x	
<b>Knowledge and experience</b>	Specialist knowledge in Counselling Psychology	Essential	x	x	
	Knowledge of recent developments in psychology	Essential		x	
	Experience of teaching in higher education	Desirable	x	x	
<b>Specific skills to the job</b>	Ability to contribute to the teaching of undergraduate and post-graduate courses in psychology	Essential	x	x	
	Ability to undertake research, enterprise and consultancy work in a relevant field of psychology and to agreed targets	Essential	x	x	
	Ability and willingness to contribute to teaching teams	Essential	x	x	
	Evidence of scholarly activity in the form of recent publications	Essential	x	x	
<b>General skills</b>	Effective oral and written communication skills	Essential	x	x	
	Ability to work with minimal supervision	Essential		x	
	Effective administrative skills	Essential	x	x	

Other	Ability to work as a member of a team with shared goals	Essential		x	
	Experience of developing modules and teaching materials	Desirable	x	x	
	Experience of submitting funding applications	Desirable	x	x	

**Disclosure and Barring Scheme** Is a DBS Check required: DBS (Please Select from drop down list   )

Before making a selection, please refer to the University's [Disclosure and Barring Checks Guidance for Staff](#) and [Criminal Convictions, Disclosures and Barring Staff Policy and Procedure](#). If a DBS check is required for the role, a **Check Approval Form** will need to be completed.

<sup>1</sup>**Essential Criteria** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

**Desirable Criteria** are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements, to determine which applicants to shortlist.

<sup>2</sup>**Demonstration:** Select the Recruitment Process stage at which the candidates will have to demonstrate that they meet the criteria. Criteria which have to be demonstrated at application stage should be mentioned in the Recruitment Information Pack as Pre-Selection/Killer Questions, Shortlisting Questions or Shortlisting Criteria. Other criteria should be evaluated and tested at interview stage (e.g. through interview questions) or through additional tests, exercises or presentations. Criteria can (and should) be demonstrated at multiple stages.